

YWCA Southeastern Massachusetts JOB DESCRIPTION and SPECIFICS

- POSITION:** Community Health Worker/Street Outreach Worker
NorthStar Community Hub – Gun Violence Prevention
- STATEMENT OF DUTIES:** Responsible for educational presentations and community health outreach for youth ages 17-24 utilizing evidence-based program strategies.
- SUPERVISION:** Reports to Director of Programs and Services and the Director of Prevention and Intervention Programs at NorthStar Learning Centers.

RESPONSIBILITIES:

- Accepts responsibility for implementing the Mission of the YWCA.
- Identifies key individuals, organizations, collaborations, funders and businesses involved with target population in New Bedford, MA.
- Schedules, plans and implements outreach strategies and educational activities to reach target populations.
- Conducts day-to-day street outreach to youth ages 17-24 to recruit program participants.
- Refers youth participants to the Community Hub for assessment and services.
- Spends at least five hours per week at the Community Hub to provide education and supportive services to youth in the program.
- Facilitates crisis intervention activities and is available during 72-hour crisis/trauma response.
- Completes participant profile/referral forms.
- Submits monthly reports to Director of Programs and Services at YWCA and the Director of Prevention and Intervention Programs at NorthStar Learning Centers.
- Accompanies, transports, translates for youth participants, when needed.
- Translates all necessary and required forms, brochures, documents, etc.
- Responsible for recruiting, training and supervising identified community residents and volunteers.
- Conducts follow-up contacts with all youth participants and agency stakeholders.
- Provides assistance at events, fundraisers, groups, activities, etc.
- Represents the YWCA/NorthStar/Community Hub in various community groups, meetings, etc.
- Practices good communication between the YWCA and NorthStar leadership and program staff.
- Maintains necessary certifications.



- Attends and participates in meetings, conferences, trainings, webinars, conference calls as required.
- Work with the Executive Director and Development Staff to achieve the YWCA's overall resource development and communications goals.
- Performs other job-related duties and responsibilities that may be assigned and/or the job description may change periodically to reflect changing organization needs.

QUALIFICATIONS:

- High School graduate with two years experience in Human Services or related field preferred.
- Must have valid driver's license and access to a registered, adequately insured vehicle with the following minimum amounts of liability coverage: \$100,000 injury per person; \$300,000 injury per accident; and \$5,000 property damage.
- Fluency in Portuguese, Cape Verdean Creole or Spanish a plus.
- Must be well organized with excellent oral and written communication skills.
- Dependability, accountability and flexibility are essential.
- Satisfactory response to a CORI.

POSITION STATUS: NON-EXEMPT/20 hours per week
Flexible hours/some nights and weekends required
\$15.00-\$20.00 per hour

THE YWCA SOUTHEASTERN MASSACHUSETTS IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Please send resume and cover letter to Gail Fortes at gfortes@ywcasema.org

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